

**LEE PUBLIC LIBRARY BOARD OF TRUSTEES' MINUTES
WEDNESDAY FEBRUARY 10, 2016 AT 5:00PM AT THE
LEE PUBLIC LIBRARY**

Present: Trustees Annie Gasowski, Bruce Larson, Cynthia Giguere-Unrein, Library Director Ruth Eifert and Library Trustee Alternates Barbara McNamee and Cindy Von Oeyen.
Excused absences: Peg Dolan, Katrinka Pellecchia

Meeting called to order at 5:02 p.m.

Minutes of Jan. 13, 2016 meeting accepted.

Treasurer's Report of Jan. 2016 accepted: \$9,237.25 in the operating budget; \$ 2,216.73 in the non-lapsing account and \$6,174.06 in the CD.

Library Director's Report: Ruth thanked the trustees for the plant she received while in hospital; pleased that stats she distributed show increases; announced upcoming library day at ORHS on February 19 where she will distribute magnets; she is meeting with two other area library directors on Thursday, February 18 and shared upcoming programs Loons in NH, Ukrainian Easter Eggs, Essential Oils and others.

OLD BUSINESS

- Master Plan Revision: Ruth has started pulling together updated data and revisions to the Master Plan. Annie attended a sub-committee meeting for Master Plan update.
- Policy Updates: Bruce moved to accept proposed revisions to ILL policies, approved unanimously. **ILL policy:** added section to include Borrowing Policy. Rewrote language in Lending policy to reflect current practice (this policy only applies to other libraries). Borrowing policy is for our patrons borrowing from other libraries. **Policy on Use of Materials:** changes in language to reflect current practice, eliminated mention of video, added unlimited renewals.
- February 29 meeting with SB: work session scheduled for Feb 24 at Peg's, 4:45 p.m.
 - Revise timeline
 - Summarize history of vote, site selection, etc.
 - Fact checking
- ADA Compliance Issues: Annie will contact Julie to learn what progress has been made toward having municipal buildings evaluated.
- March 3 Meet the Candidates Event: Annie will contact Julie to start preparing for this event to be held at the library from 5:30 – 6:30, light refreshments. Questions for the candidates to be forwarded to Peg for compilation. Initial questions include: What is your vision for Lee; Where do you see Lee in 10 years
- Friends of the Lee Library: Ruth updated trustees on proposed expenditures for museum passes and other program contributions requested. She has done a study showing significant value to library patrons for use of museum passes.

Meeting adjourned at 6:10 PM. Next regularly scheduled meeting is Mar. 9 at 5:00 PM at the library.